

Reference & Instruction



Reference

Need help getting started with research or have a question about finding/using library resources? We're here for you!

library.garrett.edu

Chat service available Monday – Friday | 8:30 a.m. – 4:30 p.m.
Video Tutorials
Citing Sources Library Guide

Contact Us

| | | |
|---|--------------------------|--|
| Director | Dr. J. Lucy Chung | jaeyeon.chung@garrett.edu 847-866-3877 |
| Access and Public Services (Circulation, Reference, ILL) | Mary-Carol Riehs | mary-carol.riehs@garrett.edu 847-866-3868 |



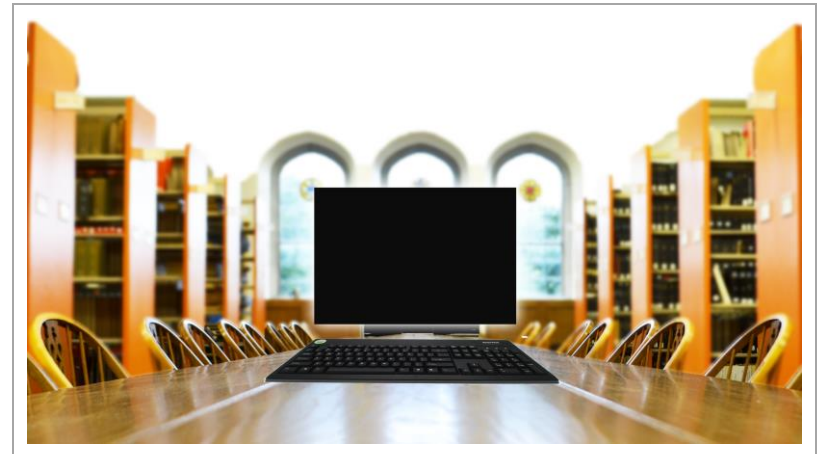
Phone: 847-866-3909 || 877-600-8753 (toll-free)

Email: styberg.library@garrett.edu

Styberg Library

Garrett-Evangelical Theological Seminary
2121 Sheridan Rd.
Evanston, IL 60201

DMin & Distance Learning Student Library Guide



Styberg Library

Garrett-Evangelical Theological Seminary
Bexley Seabury Seminary Federation

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Physical Items

Real Books in Your Hands

Borrowing From Us

Stop By

If you're in the area, we have generous loan periods and items can be renewed online.



Mail Loans

DMin & PhD students have the options to request items from our stacks to be mailed to their homes when they live more than 50 miles from campus.

Borrowing From Our Partner Libraries

ACTS Libraries

The Association of Chicago Theological Schools welcomes & encourages you to borrow materials from any of ACTS locations that fit your needs.

*You'll need an ACTS borrowing card to loan items from other ACTS libraries. (It's easy, contact us.)



ATLA Reciprocal Borrowing

This program grants you access to over 60 theological libraries across North America. Use the links on our website to locate the library closest to you, bring proof of current enrollment, and you're set.

Borrowing From Your Local Public Library

Local Public Libraries

Don't overlook your own local public library. Usually, public libraries will grant you a borrowing card for free after showing proof of residency.

Use their ILL services to request books from theological libraries around the U.S.



WorldCat

Find Your Item In Any Library

If you're interested in a specific resource and would like to find out what library has it near you, have a look in WorldCat. WorldCat is an online database that searches the collections of over 10,000 libraries worldwide.



More @ library.garrett.edu
Services – Distance Learning

EReference Books

Reference Books Online

Even when you're not physically in the reference room, you still have access to excellent reference books online. Go to our website for direct links to these resources.

Collections

Blackwell Reference Online: Religion
Credo Reference: Religion
Oxford Reference Online
Oxford Bibliographies Online

Individual Titles

Encyclopedia of Religion
New Catholic Encyclopedia
Encyclopedia of American Religions
Britannica Academic

[More @ library.garrett.edu/ebooks](https://library.garrett.edu/ebooks)

Electronic Document Delivery

Articles & Book Chapters in Your Inbox

Want just an article or a portion of an item sent to you electronically? We've got you covered. Whether we have the book on our shelves or one of our ILL partners, we're happy to get you a scanned chapter electronically. Head over to our website and fill out the Electronic Document Delivery form.

Service is limited to students living more than 50 miles away from campus.

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[More @ library.garrett.edu/edelivery](https://library.garrett.edu/edelivery)

Getting Started

Overview of Services

- Online access to thousands of resources such as eBooks, eReference books, databases, articles, and streaming media.
- Electronic document delivery of book chapters and articles from our physical stacks.
- Tutorials & instruction in an online format.
- Reference help through our reference form, chat service, phone, or a scheduled meeting.
- Physical access to our in-house collection.
- Mail delivery loan for DMin & PhD students.
- Reciprocal borrowing with Chicago-area theological libraries (ACTS) & theological libraries throughout the U.S. (ATLA).

Access Credentials

NetID

Your NetID is your passport to accessing all online library materials.

Student ID card

Your G-ETS or BSSF ID card is also your library card.

[More @ library.garrett.edu](https://library.garrett.edu)
Services – Distance Learning

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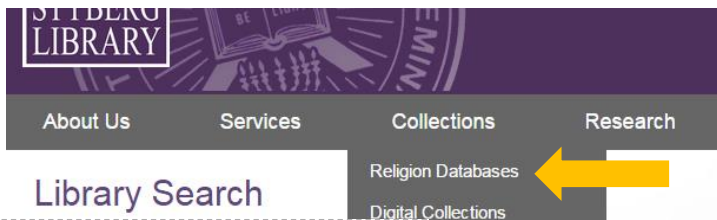
Articles & Databases

Finding Articles with Library Search

The Library Search is the discovery tool that allows you to search through our physical catalog as well as almost all of our electronic resources, including databases, all from one search box.



Highly Recommended Religion Databases



<http://guides.garrett.edu/az.php>
See library databases by subject

There may still be times when you want to go directly to a database and use its interface to search for resources.



- ATLA Religion Database with Serials
- Ministry Matters
- Online Academic Video Collection
- ProQuest Dissertations & Theses
- Research in Ministry Online

EBooks

Finding eBooks with Library Search

Search for eBooks through the search box.



1. Enter a keyword, title, author, or subject.
2. Narrow search using the 'Show Only' facet. Select **'Full Text Online.'**
3. Narrow further using the 'Format' facet. Select **'Books.'**

Using eBooks

The eBooks in search results are available through various collections, each with slightly different loan periods & viewing requirements. Below are details on ProQuest ebrary & EBSCOhost eBooks.

Online Reading



- Log in with NetID
- Create Local Account (free)
- No Loan Periods for Reading Online

Downloading



- Create a Local Account (free)
- Download Adobe Digital Editions (free)



- Create a Local Account (free)
- Download Bluefire Reader app (free)

Loan periods



| ProQuest ebrary* | EBSCOhost eBooks* |
|-----------------------------|-------------------|
| 14 days – Multi-user eBooks | 1-7 days, varies |
| 7 days – Single-user eBooks | |

* Check individual eBook record for availability & loan period information.