

General Borrowing Policies

Borrower's Card:

Borrower's Cards entitle patrons to borrow circulating materials from The United Library. All items may be **recalled** after 14 days, although standard loan periods are longer. Borrower's Cards cannot be renewed until all fines are paid. Only the person who owns a Borrower's Card may use the card.

Eligibility:

Free borrowing privileges at The United Library are extended to:

- The **current staff, faculty and students** of
 - Bexley Hall Seabury Western Theological Foundation, Inc.
 - Garrett-Evangelical Theological Seminary
 - Northwestern University
- **Spouses/Partners** of current staff, faculty and students of
 - Bexley Hall Seabury Western Theological Foundation, Inc.
 - Garrett-Evangelical Theological Seminary
- **Alumni/ae** of Seabury-Western and Garrett-Evangelical Theological Seminaries
- Current students and faculty at member institutions of the **Association of Chicago Theological Schools (ACTS)**. [See ACTS map here.](#)
- **Current Faculty, Staff, and Students of Loyola University of Chicago**
- Episcopal and United Methodist **Clergy in the Chicago Area**
- Visiting Scholars who have made prior arrangements with the Director of the United Library.
- **All Ordained Clergy in living or working in Evanston**, regardless of denomination

Purchasing a Borrower's Card:

For those not included in the above categories:

A United Library public borrower's card may be purchased for an annual fee of \$50.00. Please note that this card provides borrowing privileges to the United Library Circulating collection only, and not to the collections of the Northwestern University Libraries. Those wishing to obtain borrowing privileges at Northwestern must apply to the library [circulation services department](#).

Materials from the circulating collection may also be obtained through the Interlibrary Loan service department of local academic or public libraries. Please contact your local library directly for details concerning any fees that might be assessed for these services.