

United Library News

Volume 4, Issue 1

Fall Semester 2010

The Academic Library of Seabury-Western & Garrett-Evangelical

Library Offices to Move to Newly Renovated Lesemann Hall

Electric Outages

Due to construction at Loder Hall (which shares a breaker box with the library), the library electricity will be out:

- October 12th
- October 20th
- October 21st

Please note that on days when there is no power in the library the computer terminals, copy machines and printers will be unavailable.

For updates please check the library website:

www.Garrett.edu/library

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Good things are on the horizon for the library. With approval by the Board of Trustees, Lesemann Hall, which shares a wall with the Library Reference Room will be renovated during the late fall and early spring semesters.

The marvelous news is that along with the Stead Center (which will occupy the 2nd floor), the newly renovated building will also house a small reading lounge for students and brand new offices for the library staff.

Currently, the library book processing operation is located in the library basement. Moving into Lesemann will be a much more

attractive and professional place for students to visit when they have questions about library accounts or wish to complete a "reference interview" —



this is librarian "speak" for a detailed one-on-one session with a librarian who provides help with finding resources for papers and training in research strategies.

The library staff members met with the architect, Amy Moryl, this summer to provide input into the plans. The library has book carts, technology, and other elements which

Moryl factored into her remodel design.

The new lounge will be accessed by a new door and elevator, which will be fashioned into the reference room south wall. In a letter from President Amerson, he commented that

the new facility will represent, "a marvelous improvement to the library facility." Renovations should be completed by late Spring.

Library Changes Weekend Hours

In order to accommodate an expanding slate of courses that are offered at Seabury-Western in "week-end intensive" format, the library has altered its weekend hours.

Traditionally, the library closed at 4:30 on Fridays and was only open a scant number of hours on Saturday afternoons. The li-

brary staff wanted to make certain that students had access to the library when it was open, even if only over meal breaks. So now we stay open until 6PM on Fridays.

The full slate of library hours for the Fall are:

Mon & Wed 8:30AM-10PM

Tues & Thurs 7:45AM - 10PM

Sat. 11AM—5PM

Sun. 2PM—8PM



Library to Install RFID Security System

In the mid 1980's a visiting accrediting team expressed concern that the library didn't have a security system. But, in a small, religious community, one wasn't really needed. Technology, however, has changed so that "security gates" don't just do "security" anymore.

hour. "That data will be invaluable," comments a circulation worker. "It will allow us to determine if the hours we are open are when patrons are actually here. And, will allow us to identify "rush" periods where we can add desk staffing."

to implement the system until now."



Gates wait for installation and Lucy puts security devices in books.

The library has purchased a Radio Frequency Identification System (RFID) that not only "beeps" when unchecked out books are taken from the premises, but also counts the number of people who enter the library by the

The RFID system will take 3 years to implement fully. At the end, library staff will even be able to do inventory or find mis-shelved books by simply walking up and down the aisles with a RFID wand reader. "This new technology rocks! We are glad we waited

Vanished! Paper Card Catalog Nearly Extinct

When Loren Hagen took over the "retro-conversion" project in the library, he thought that it would never be done. Now he is seeing the light at the end of the tunnel.

175,000 items purchased in prior years that had to be manually entered into the system.

been steadily working on it ever since. This summer, the library finished enough of the cards to shrink the remaining drawers into a single cabinet. This cabinet was moved into the technical services offices, freeing up the main stairwell that had been the home of the cards for decades. Indeed, we probably have only about 18 months more, and the entire 22+ year long project will be finished. Good going, Loren!



Hagen took over the task of retro-converting the pre-1978 items in 1998 and has

"This is going to be my legacy" – Loren Hagen, Head Cataloger

"Retro-conversion" is the term that is used when paper catalog cards from prior decades are finally entered into the library's online catalog system. When the library first implemented the online catalog, it entered new purchases "going forward," but then had a backlog of more than



Spanish Collection Growing

Taking advantage of special sale pricing, the library has recently added over 50 new titles in Spanish. While some are translations of English texts, such as the multi-volume set *The Ancient Christian Commentary on Scripture*, the vast majority are original works written by native speakers.

purchased this summer were in the field of Biblical Studies since that was the subject made available through the sale, but the library is always on the look-out for books in foreign languages in any religious subject.

searches to look in a particular language other than English. There is even an online demo to illustrate the process of finding books in either Spanish or Korean (though there are texts in every language imaginable). Check them out!

Interested in reading one of these books? There are instructions on the library webpage for those who wish to "limit" the online catalog

Most of the books that were

Ding, Dong. It's Time for Chapel!

A shiny brass bell was installed over the summer. It will be rung a few minutes



prior to chapel as well as a few minutes before closing at the end of the day. "It's

loud!" commented one patron, who offered to ring it at the appropriate time.

While many of-fices on campus are closed during chapel services, the library serves a number of individuals who are not part of the worshipping community. One can often see Northwestern faculty members, students from Loyola, and even researchers who have come from Europe to use the collection. Often

visiting researchers are on tight schedules due to travel requirements and would be unable to complete their reading if the library closed for chapel. The bell notifies those who wish to attend chapel to do so while allowing library research guests who are on tight timeframes to continue their reading within their limited schedules. It is the best of all possible worlds. If you hear the bell, it is chapel time. All visitors to the Garrett-Evangelical campus are invited to attend the services. Please do!



Save Time with Research-- Search Multiple Databases at Once

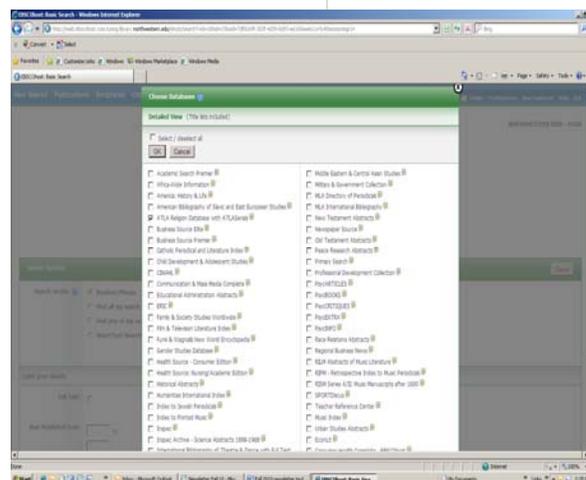
Our reference staff has a great time-saving tip. "Search multiple databases all at once rather than repeating the same search over and over again." This is a real shortcut.

To search multiple databases at once, go to the ATLA database page. At the top near the search box, click on "choose databases". From the list of 30 or so databases, simply place check-marks next to the ones that you would like to search.

Not every database provided by the library is on this list, but many of the most powerful ones may be found here.

The librarians are always available to help students discover quick ways to find the resources that are needed for papers and projects.

Don't be shy! Ask a librarian. We're here to help.



Reserve Collection -Ensuring Access for Everyone

There is little more frustrating than needing an assigned reading for class, but finding that it is already checked out.

Never fear! The library and your professors have worked together to identify required readings and put them in a special circulation category, called "reserves." Books on reserve are readily available for everyone in the course. Unlike regular circulating books which may be checked

out for 4 weeks for most students or up to a year for faculty, reserve books may be used within the library for periods of 2 hours at a time.

Need the book longer? Faculty, of course, can check out the books for their courses



for longer periods of time and take them from the library to use in the classroom setting. Students who would like to take the books out of the library overnight may do so by checking out the book within the last two hours that the library is open on a given day. Books are due back bright and early when the library opens the following day.

**Never fear.
Reserve
readings
are always
here!**

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With over 450,000 bound volumes on site, access to thousands of electronic journals and databases, and exciting special collections, the United Library is a treasure house of knowledge.

Come study in an architecturally spectacular environment with materials that suit the tastes of the antiquarian, the modern theologian and anyone in between.

Reflect and learn in a variety of stunning settings that ensure spaces for both collaborative learning opportunities and the solitary pursuit of meaning.



We're on the web!
www.Garrett.edu/Library

Pastoral Record Book Donated to Archives



Baptisms, funerals and weddings recorded throughout a lifetime of ministry are all found in a journal donated to the library archives by James H. Odom. While individual church archives have these sorts of records, this particular journal is unique in reflecting the ministry of one single minister in a number of different congregations.

A gift from his wife when he first was ordained, Odom faithfully kept a record starting in the 1940's.

What makes this gift even

more unique is that Odom has granted Garrett-Evangelical the right to digitize the journal and make it available online. "Right now," Beth Sheppard explains, "we are digitizing content and configuring our servers. We hope that our electronic archive will be available sometime second semester." The library has so far secured permission from about 6 persons to digitize and make available various sorts of archival materials online.

In addition to archival items, the library receives 8-9 gifts each month ranging from a

single volume to hundreds of texts for its circulating collection. Generally, gifts of books undergo an evaluation process to determine if they may be processed. While many do make it to our shelves, if they are heavily marked/underlined or they duplicate titles already owned by the library, they may find their way into book sales. The sales allow students to build their own personal collections for just pennies a book.

Book donations are tax deductible. Thinking of making a book donation? Please e-mail United.Library@Garrett.edu for more information.